



# BLOCK PARTY GRANT APPLICATION

CITY OF MERRIAM - COMMUNITY DEVELOPMENT DEPARTMENT  
 9001 W. 62<sup>nd</sup> St., Merriam, Kansas 66202-2815  
 Phone: 913-322-5520 Fax: 913-322-5505

<b>Date:</b>			
<b>Applicant's Name:</b>		<b>Phone Number:</b>	
<b>Address:</b>			
<b>City/State/Zip:</b>			
<b>Email Address:</b>			
<b>Neighborhood:</b>		<b>Party Date:</b>	

**Briefly describe the activity event, date, location and the item(s) you would like to have funded:**


## REIMBURSEMENT REQUIREMENTS

- City clerk has approved the Block Party Notification application.
- This application must be submitted to and approved by the project coordinator prior to the block party.
- Maximum reimbursement is \$200. **Receipts must be submitted by Nov. 7.**
- Reimbursement will cover reasonable expenses for consumable goods necessary to facilitate a block party including, but not limited to: food, paper goods, or performers.
- Expenses for alcohol, tent rental, play equipment, stages and/or risers are not eligible for reimbursement.
- Paid receipt(s) for materials utilized for party are required for reimbursement.
- 1 reimbursement per block party.
- A total of 2 block parties per neighborhood per year can qualify for reimbursement.
- All activity must comply with Merriam Code.
- Host/sponsor of block party assumes full responsibility for cleanup.
- The City of Merriam reserves the right to deny any block party application.
- Host or sponsor agrees to allow all residents in neighborhood to participate in block party.

Applications can be submitted at City Hall or mailed to:

City of Merriam  
 Attn: David Easley  
 9001 W. 62<sup>nd</sup> St.  
 Merriam, KS 66202

or email to [deasley@merriam.org](mailto:deasley@merriam.org).

Please contact Project Coordinator David Easley with any questions at 913-322-5526.

X SIGNATURE	X PRINT NAME	DATE
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